



ESCUELA DE MEDICINA
FACULTAD DE MEDICINA

Application Information

Visiting Medical Students for Clinical Rotations Program

Please, read carefully this information to **prepare your application**.

General Requirements:

- Visiting medical students can apply only if they are in the process of completing their final two years of Medicine (period of clinical electives - internship).
- The language of instruction for all clinical rotations is Spanish.
- Students may indicate a maximum of 3 different specialties in order of preference, but will only apply for one elective; the minimum rotation period is 4 weeks as the maximum rotation period will be 16 weeks. Number of spots available per specialty may be prior-checked [here](#) (information only in Spanish).
 - **Important:**
 - The spots available for each specialty may be subject to changes by each department. In those cases, the International Office Staff will advise the students for alternative departments or change in rotation dates. This evaluation will be made case-by-case and only if the conditions of time and availability are sufficient.
 - Only IFMSA-Chile applicants may select a maximum of 4 alternatives for the program.
- Medical students must have completed clinical practices in their country of origin before coming to Chile. The International Office may require official documentation from Home University, if needed. In that case, the student will be asked to provide the forms and official records with official stamp and signature from Home University Medical School Director, in PDF format, by Dropbox to International Cooperation Officer.
- Our rotation program is divided into two terms. The students may choose just one of the terms to start the rotation:
 - Term I: If the student would like to start the rotation in January, February, March, April, May, June, or July 2019.
 - ***Application period: September 1st to September 30th, 2018.***



ESCUELA DE MEDICINA
FACULTAD DE MEDICINA

- Term II: If the student would like to start the rotation in August, September, October, November, or December **2019**.
 - **Application period: May 1st to May 31st, 2019.**
- Upon receipt of application documents, the process of reviewing the applications will begin. If the application is accepted, the students will receive an Acceptance Letter, in pdf format.
 - **PLEASE NOTE:** Considering each rotation is evaluated in case-by-case basis, the acceptance date may differ between each applicant. As soon as the decision is made, the student will be contacted by the International Office, to the registered email in the application form.
- If the student is accepted, must obtain health insurance covering medical expenses during their rotation at our University. An electronic copy of the proof of health insurance must be uploaded to the Dropbox folder that will be shared with each applicant (NOTE: Some type of travel health insurance is usually enough).
- Clinical electives cost USD\$500, regardless of the duration of the rotation (minimum 4 weeks, maximum 16 weeks). The students are exempt of the payment **just in the following cases:**
 - The student's Home University has a [Specific Exchange Agreement](#) with UC's School of Medicine: The clinical elective is free of charge.
 - **NOTE:** If the student or the Home University is doubtful about the existence of an agreement, may contact the International Office.
 - The student is applying through IFMSA-Chile: the clinical elective is free of charge.
- Every student is responsible for their personal expenses, such as housing, food, and transportation.
- Check our [FAQ Document](#) (available only in Spanish)



ESCUELA DE MEDICINA
FACULTAD DE MEDICINA

Online Application

The first step to apply is to complete the following Online Application Form:

[Online Application for Clinical Rotations Program](#)

Important:

- *All the fields marked with * are mandatory.*
- *The Application form will only be available in the applications period indicated.*

Fields to complete:

- Full name: As appears in passport
- Date of birth: As appears in passport
- Passport Number: As appears in passport
- Country and University of Origin
- Email (must be an email you are attentive and able to reply in case of any further detail, information or problem)
- Program you are applying through (GEMx, IFMSA-Chile, Bilateral Agreement, Free Mover –Non Agreement).
- Proposed alternatives for your clinical rotations (3 o 4 alternatives, depending if you are applying by IFMSA-Chile or not).
- Proposed dates of attendance.
- Personal Statement describing why did you choose our School of Medicine and what are your expectations (Max: 1500 characters).
- Documents Uploading (see next page).

Once you complete this Application Form and upload your documents, you will receive an automatic email and a summary of your application. Keep this email in case of any further question regarding the information provided.

Afterwards, [we will share a Dropbox URL](#), where you may upload any further document.



ESCUELA DE MEDICINA
FACULTAD DE MEDICINA

Documents Required to Apply:

1. Letter of request:

- Written in Spanish.
- Formal aspects: Arial, 11, 1,5 lines spacing, justified alignment.
- Maximum length: 1,5 letter-sized pages.
- In attention to "Dr. Rodrigo Figueroa, Director de Relaciones Internacionales de la Escuela de Medicina de la Pontificia Universidad Católica de Chile".
- Must indicate the Country of origin and the official name of Home University.
- Current completed year of studies within the total number of years of your university's School of Medicine (i.e.: "4/5", that means four years out of five).
- Desired specialty (your first option) and proposed dates for the Clinical Rotation.
- Must contain your name and signature at the end.

2. Nomination Letter:

- Official Document issued by your Home University International Office or Medical School, indicating you are an official and suitable candidate to be part of our Medical School.
- It must contain the signature of the Responsible Person and the Official Stamp.
- NOTE: In case of Students applying through IFMSA-Chile, this letter must be issued by IFMSA-Chile, not by your Home University.
- The Nomination Letter will have to be sent according to [this template](#).

3. Curriculum Vitae:

- In Spanish.
- Europass format (download the template [here](#) , and the Europass Guide [here](#)).

4. Official Transcript of Records:

- Must be an official document, with Home University Letterhead, official signature and stamp.
- The file must be in good quality. If not, School of Medicine International Office may reject the application for the lack of supporting documents.

5. Certificate of Enrollment:

- Official Document issued by your Home University indicating you are a current Full Time student in your School of Medicine.



ESCUELA DE MEDICINA
FACULTAD DE MEDICINA

- If your home university do not provide an official certificate, you must provide an official letter from the Director of Admission/Director for the Registrar Office/ or similar, addressed to Dr. Rodrigo Figueroa, Director of International Cooperation for the School of Medicine from the Pontificia Universidad Católica de Chile.
6. Letter of Reference:
- Must be written by the Director of your Home University School of Medicine or by a professor in your School of Medicine.
 - Must have the signature of the Referee and the Official Stamp from your Home University School of Medicine.
 - If needed, International Office may require additional Letters of Reference.
7. Certificate of Spanish Language Proficiency:
- Just if your Home University Language of Instruction is Different from Spanish.
 - Must be one of the following documents:
 - Certificate/diploma of completion of Spanish courses level B1 or higher.
 - Certificate of having lived in a Spanish-speaking Country for more than 1 year.
 - Certificate of completion of at least one semester of academic exchange in a Spanish-speaking country.
8. 1 color passport-sized photo:
- White background.
 - jpg format.
9. Copy of valid passport:
- Just the Personal Information Page.
 - The passport must be valid for at least 3 months after the end of your rotation.
10. Immunization form:
- Our School of Medicine only accept the [Spanish](#) or [English](#) form.



ESCUELA DE MEDICINA
FACULTAD DE MEDICINA

Once you complete this Application Form and upload your documents, we will share a Dropbox URL, where you may upload any further document required by our School of Medicine or our University.

Important Notes:

- All rotations are taught in **Spanish only**.
- All students must check the student visa regulations, if needed.
 - In case of questions with this item, please ask for the official advice to the closest Chilean Consulate.
- All students need to get their own insurance **before traveling to Chile**, giving special attention to the following details:
 - Full Name (as appears in the passport)
 - Dates of coverage.
 - Number of Insurance Policy.
 - Details of the medical centers or hospital your insurance will be effective.
 - Contact numbers of the insurance company, in case of emergency.
 - The coverage must include all your stay in Chile, and some of the minimum items are:
 - Hospitalization.
 - Emergency attention.
 - Outpatient/Ambulatory consultation.
 - Psychological and Dental attention.
- In case the Department requires, you will be asked to provide additional information in order to be considered as candidate. This will be indicated by the International Office.
- All documents should be labeled with the applicants Family and Given Names (i.e.: Immunization_Form_Smith_John)